

**KARNS CITY AREA SCHOOL DISTRICT
BOARD ACTION**

October 12, 2020

APPROVAL OF MINUTES:

--Approved minutes of the September 14, 2020, meeting.

STUDENT REPRESENTATIVE REPORT:

--Miss Jill Morrow, STUCO President, reported spirit week, the pep rally, and Homecoming were held. The Homecoming Dance will be held once a date has been determined.

PUBLIC TO BE HEARD:

--None.

BOARD LIAISON:

CAFETERIA LIAISON

--Approved Cafeteria Financial Report, as submitted.

--Approved Cafeteria Bills, as submitted.

ATHLETICS LIAISON

--Approved the agreement between Karns City Area School District and Hometown Ticketing, Inc. for online ticket sales for the 2020-2021 school year as needed, as submitted and pending solicitor review.

TRANSPORTATION LIAISON

--No Report.

BUILDING AND GROUNDS LIAISON

--Approved facility use request(s), as submitted.

--Authorized the architectural firm of Crabtree, Rohrbaugh & Associates to proceed with the development of the specifications needed to renovate and add onto the Chicora Elementary School and also to renovate the Karns City Jr./Sr. High School.

STUDENT ACTIVITIES LIAISON

--Approved Stand Tall Activities for the 2020-2021 school year, as submitted.

--Approved to disband the Sugarcreek 2nd Grade Student Activity account, transferring the \$43.26 balance in the account to the KCHS Student Council Activity account, as submitted.

--Approved Debate Team participation in Pittsburgh District Events, as submitted.

CURRICULUM AND TEXTBOOKS LIAISON

- Approved the Sub-grant agreement IDEA-Section 619 (CFDA #84.173) for implementation of Individuals with Disabilities Act, between Karns City Area School District and the Midwestern Intermediate Unit IV, as submitted.
- Approved the Sub-grant contract IDEA-B (Section 611 Project #062-18-0004; CFDA #84.027) for implementation of the Individuals with Disabilities Education Act between Karns City Area School District and the Midwestern Intermediate Unity IV, as submitted.
- Approved the agreement between Karns City Area School District and Slippery Rock University of PA for the SRU Transition Achievement Program for the 2020-2021 school year, as submitted.
- Approved the agreements between Karns City Area School District and MIU-IV for MTSS for Speech and Language Instruction services at Sugarcreek Elementary with a cost of \$372 and at Chicora Elementary with a cost of \$1,116 for the 2020-2021 school year, as submitted.

POLICY LIAISON

- Approved second and final read of revised policy #103, Discrimination/Title IX Sexual Harassment Affecting Students, as submitted.
- Approved second and final read of revised policy #104, Discrimination/Title IX Sexual Harassment Affecting Staff, as submitted.
- Approved second and final read of revised policy #111, Lesson Plans, as submitted.
- Approved second and final read of revised policy #203, Immunizations and Communicable Diseases, as submitted.
- Approved second and final read of revised policy #209, Health Examinations/Screenings, as submitted.
- Approved second and final read of revised policy #247, Hazing, as submitted.
- Approved second and final read of revised policy #249, Bullying/Cyberbullying, as submitted.
- Approved second and final read of revised policy #252, Dating Violence, as submitted.
- Approved second and final read of new policy #309.1, Telework, as submitted.
- Approved second and final read of revised policy #314, Physical Examinations, as submitted.
- Approved second and final read of revised policy #317.1, Educator Misconduct, as submitted.
- Approved second and final read of revised policy #318, Attendance and Tardiness, as submitted.
- Approved second and final read of revised policy #331, Job Related Expenses, as submitted.
- Approved second and final read of revised policy #332, Work Periods, as submitted.
- Approved second and final read of revised policy #334, Sick Leave, as submitted.
- Approved second and final read of revised policy #340, Responsibility of Student Welfare, as submitted.
- Approved second and final read of revised policy #705, Facilities and Workplace Safety, as submitted.
- Approved second and final read of new policy #800.1, Electronic Records/Signatures, as submitted.
- Approved second and final read of revised policy #803, School Calendar, as submitted.
- Approved second and final read of revised policy #824, Maintaining Professional Adult/Student Boundaries, as submitted.
- Approved second and final read of revised policy #904, Public Attendance at School Events, as submitted.
- Approved second and final read of revised policy #907, School Visitors, as submitted.
- Approved reviewed policy #150, Title 1 Comparability of Services, with no changes as submitted.

- Approved reviewed policy #917, Parent/Family Involvement, with no changes as submitted.
- Approved reviewed policy #918, Title 1 Parent and Family Engagement, with no changes as submitted.
- Approved first read of revised policy 113.1, Discipline of Students with Disabilities, as submitted.
- Approved first read of revised policy 113.2, Behavior Support, as submitted.
- Approved first read of revised policy 113.4, Confidentiality of Special Education Student Information, as submitted.
- Approved first read of revised policy 122, Extracurricular Activities, as submitted.
- Approved first read of revised policy 123, Interscholastic Athletics, as submitted.
- Approved first read of revised policy 123.2, Sudden Cardiac Arrest, as submitted.

FINANCE LIAISON

- Approved General Fund Bills, as submitted.
- Approved Treasurer's Report and Investment Report, as submitted.
- Approved Student Activity Fund Report, as submitted.
- Approved the Agreement for Computer Services between Karns City Area School District and Government Software Services, Inc., for Homestead/Farmstead Printing, as submitted.
- Approved the budget transfer for new cafeteria tables at Chicora Elementary in the amount of \$8,750, as submitted.
- Authorized the Administration to accept proceeds from Armstrong and Clarion Counties from the sale of tax parcels for public judicial sale as filed with the respective governing boards for delinquent taxes, as submitted.
- Recommend approving the PDE-352 Access Funds Request in the amount of \$30,493.26 for reimbursement to the district for the purchase of nine (9) Promethean ActivPanel 75 inch nickel wall mount interactive boards for the Special Education Department, as submitted.

PERSONNEL LIAISON

- Approved Travel Request, as submitted.
- Hired the following to supplemental positions for the 2020-2021 school year pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as indicated:
 - Mr. Anthony Tresky – Jazz Band
 - Mr. Anthony Tresky – Percussion Ensemble
 - Ms. Meghan Haskins – Musical Assistant Director
- Approved the addition(s)/deletion(s) to the authorized driver list, as submitted.
 - Add - Mr. Evan McGarvey, Business Office
 - Add – Mrs. Barb Hogenmiller, Cafeteria
 - Add - Mr. Alex Spalding, Cafeteria
 - Remove - Mrs. Deana Turner
 - Remove - Mrs. Michelle Turner
- Accepted the resignation of Mrs. Deana Turner, Director of Business Affairs/Board Secretary effective October 9, 2020, as submitted.
- Approved Guest Emergency Substitute Instructor(s) through the Midwestern Intermediate Unit IV for the 2020-2021 school year pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as submitted.
 - Add - Ms. Penny Farmery
 - Add – Ms. Jody Straub

--Approved the additions(s)/deletion(s) to the substitute list, for the 2020-2021 school year pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as submitted.

Add – Ms. Vanessa Norris (Emergency certified, KCASD)

Add – Ms. Emily Lubas, Substitute Athletic Trainer

--Approved the addition(s)/deletion(s) to the Volunteer List, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, and Act 168, as submitted.

Add - Ms. Cameron Roofner, Girls Soccer

--Authorized the Administration to post and advertise for a substitute Special Education teacher, as submitted.

--Approved a salary adjustment under terms of the collective bargaining agreement for Mrs. Beth Ackelson, Secondary Instructor for completion of Master Degree Equivalency, effective August 21, 2020, as submitted.

--Authorized the Administration to post and advertise for Part-time Paraprofessional.

--Authorized the Administration to post and advertise for Cafeteria Workers.

--Approved FMLA leave of absence for Mr. Shawn Kelly from October 26, 2020, for approximately eight to ten weeks with the request to utilize sick and personal days, as submitted.

--Hired Ms. Jennifer Hogg for the position of Part-time Paraprofessional at a rate of \$12.61 per hour, per the current support staff collective bargaining agreement, effective October 29, 2020, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, Act 168.

--Approved FMLA leave for Mrs. LeeAnn Pfeifer from October 9, 2020, through December 31, 2020, with the request to utilize sick and personal days, as submitted.

--Authorized the Administration to post and advertise for positions that become available during the 2020-2021 school year.

CAPITAL RESERVE LIAISON

--No Report.

IU-IV BOARD REPORT

--No Report.

BCAVTS REPORT

--No Report.

MISCELLANEOUS

--Approved the grant project modification on PCCD grant #33585 to purchase plexiglass, face masks, and face shields at a cost of \$18,471 eliminating the budget line items for twenty chromebooks at a cost of \$5,569 and three washers and dryers at a cost of \$5,000. The budget was revised to reflect actual expenses for 90 hand sanitizer pump stations, 95 laptop computers, 3 UV sanitizer stations, and 90 hand sanitizer refills.

--Approved the renewal of Blackboard mass notification, website, and mobile communications app, at cost of \$9,769.10, as submitted.

- Approved the tax reimbursement to Mr. & Mrs. David Ellenberger in the amount of \$510.89 for correction from the Butler County Tax Assessment office for tax years 2017 through 2020, as submitted.
- Adopted the resolution appointing Mr. Evan McGarvey as the primary voting delegate to the Butler County Tax Collection Committee for the Karns City Area School District, as submitted.
- Adopted the Resolution to appoint Mr. Evan McGarvey as the liaison between Karns City Area School District and Berkheimer, as submitted.
- Approved the transfer tax refund to the PA Department of Revenue in the amount of \$8,800.72 as a result of the assessment revaluation of the Bruin Elementary School building. The district was overpaid at the time of sale to Nonprofit Development Corporation based on the previous assessment, as submitted.
- Accepted the donation from Mr. & Mrs. Joseph Fair dated 10/3/2020 in the amount of \$250 to be used for the school lunch program, as submitted.
- Approved the revisions to Karns City Area School District's Phased School Reopening Health and Safety Plan, as submitted.
- Accepted the donation from First Presbyterian Church of East Brady dated 9/30/2020 in the amount of \$200 to be used for the school lunch program, as submitted.

ADJOURNMENT

- The meeting adjourned at 8:56 p.m.

POSTING

TO: Staff

FROM: Dr. Eric D. Ritzert
Superintendent of Schools

DATE: October 13, 2020

SUBJECT: Posting of Vacancies

The Karns City Board at its meeting of October 12, 2020, authorized the Administration to post the following vacancies:

Part-time Paraprofessional (5.25 hours M-F)

Substitute Special Education Teacher

(Approximate dates of 10/12/2020 to 1/4/2021 & 3/8/2021 to 6/4/2021)

Cafeteria Worker

**Substitutes in all job classifications: Teachers, Paraprofessionals,
Secretaries, Cafeteria Workers, Custodians**

If you are interested in applying for any of these positions, please do so in writing to the District Office by October 28, 2020.